



# Canberra Festival Ballet School Pty Ltd

Striving for excellence – Nurturing potential

## Costume Hire Agreement

Please read the terms and conditions carefully

Hire Start Date: \_\_\_\_\_ Hire Return Date: \_\_\_\_\_

### HIRE INFORMATION

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Studio: \_\_\_\_\_

Print Name: \_\_\_\_\_

Eisteddfod: \_\_\_\_\_

### CLEANING

All costume pieces must be returned clean and free of stains and body odour. Anything returned will be assessed and an additional cleaning fee will be charged if required.

### ALTERATIONS

Costumes may not be altered to fit and must be returned in their original condition. If a costume is returned altered or damaged, fees will be charged. Costumes may NOT be cut, dyed, painted or altered without written permission from Canberra Festival Ballet School. Tape, iron-on bonding-web, glue or any other type of adhesives may NOT be used on costumes.

### BONDS

All costume hire require a security bond. The standard security bond rate is \$50 cash and is to be charged with the rental fee prior to pick up. The bond will be refunded after the item has been returned undamaged. Damages to costumes will need to be repaired at the hirer's expense.

### FEES

Our Hire fees are determined on a per piece basis. If the hire time exceeds the agreed upon hire period, a charge of 20% of the total hire will be added for each additional week. If additional rescheduling of a hire period is required, please contact, Canberra Festival Ballet School as soon as possible. Rescheduling must be approved for late fees not to occur.

### DAMAGED OR LOST COSTUME FEES

Normal wear and tear on costumes is expected and won't incur extra charges. Damage beyond normal wear and tear will incur damage charges above the security bond. Damage charges will be assessed for broken zippers, detached garment pieces, make-up or other permanent stains or any other damage that renders the costume not rentable. It includes the cost of the supplies needed to restore the garment to its original state as well as labor costs. Major damage to costumes, including irreparable tears, or irreversible marks will be assessed at the replacement value of the costume.

Lost costumes will be assessed with a lost costume fee of the replacement value of the costume.



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## DISCLAIMER

Canberra Festival Ballet School and its employees are not responsible for accidents or injuries related directly or indirectly from the use of the hired costume.

I have read and understand the Costume Hire Policies above and agree to abide by them. I agree to pay damage/replacement charges to Canberra Festival Ballet School.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## For Office Use Only

Description of Costume	Hire Cost		
		Sub Total	
		Bond	
		<b>Total Cost</b>	

Date Returned: \_\_\_\_\_

Adjustments/additional charges (if applies): \_\_\_\_\_

Bond to be returned: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_